



ACADEMY OF MEDICAL-SURGICAL NURSES

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AMSUN Joint Provider Services and Pricing Information AMSUN Chapters

Effective January 1, 2025 – December 31, 2025

Activity Type	Duration	Administrative Fee
Single activity: Live, short form activity, delivered once <i>Example: Live Webinar/Virtual Session</i>	1 – 3 hours	\$200
Single activity: Live, long form activity, delivered once <i>Example: Live in-person or virtual meeting/summit/symposia</i>	4 – 16 hours	\$350
Series with same content: A live activity repeated multiple times in various dates and locations (i.e., same program schedule, number of contact hours, presenters)	Up to 12 months	\$485 + \$30 for each additional date/location
Series with varying content: Activities held over an extended period with multiple live sessions (varying content, variable credit, speakers, agenda, e.g., weekly grand rounds, ECHO courses)	Up to 12 months	\$650
Custom activities: Enduring, online and other activities with unique formats and/or that require additional services, such as conference management, marketing support or additional webmaster time, beyond the services listed below.		TBD
Rush fee: Fee for rush review of agreements submitted less than 30 days before an activity begins. (This is in addition to the administrative fee.)		\$200
Change fee: Fee to change date and location for a previously scheduled activity. (This is in addition to the administrative fee.)		\$50
Additional Services: Marketing website, mailer to our subscribers, hosting your course content, etc.		See page 2

TBD=To be determined

Services Included in the Administrative Fee for Joint Provider (JP) Offerings

- Advising by AMSN’s Director of Clinical Practice Programs / Accredited Provider Program Director (APPD).
- Participation on the planning committee by AMSN APPD.
- Processing of the Joint Provider Agreement after it is submitted by the course administrator.
- AMSN Staff support as directed by the AMSN APPD.
- Awarding of ANCC accredited contact hours to registrants who wish to receive a certificate.
- Two certificate processing methods (JP’s choice):
 - JP hosts course(s) on their choice of platform and upon completion of an evaluation, a certificate is generated. AMSN will provide accreditation language.
 - AMSN hosts evaluation and electronic certificate in its Online Library platform and will provide up to two (2) user reports. See Additional Services for pricing for this option.
- Recordkeeping for 6 years, including 24/7 access to digital certificates for participants.

Additional Services (optional)

<p>Listing on AMSN Website: Your activity can be listed on the calendar of upcoming offerings on the AMSN Events Calendar. The entry will include a brief activity description and a link to your website where they can register. (Please include the appropriate website on the agreement under “Activity Website” (just above the Signatures section).</p>	Free
<p>Marketing Announcement: An announcement in an upcoming AMSN newsletter can be included by AMSN to its members to boost outreach for your activity upon review and approval by AMSN APPD. This announcement would be in addition to any inclusion in chapter-related newsletters.</p>	\$300
<p>Evaluation: AMSN can create/host online evaluations for your activity via the AMSN Online Library. This will also include providing final evaluation data once the activity is complete and up to two (2) user reports. (Fee depends upon the complexity of the tests and staff time required to set it up.)</p>	\$100-\$200
<p>Certificates: Using the AMSN Online Library platform, AMSN will generate certificates for attendees upon completion of course evaluation.</p>	\$5 per certificate issued
<p>Quiz: AMSN can create/host online pre and post-tests for your activity via the AMSN Online Library. (Fee depends upon the complexity of the tests and staff time required to set it up.)</p>	\$100-\$300
<p>Custom Services: If your program has unique needs that AMSN may be able to meet, e.g., hosting online courses, please contact us at amsn@amsn.org.</p>	TBD